

**Mercer County Commission Minutes
November 19, 2025**

The meeting was called to order at 9:00 a.m. by Chairman Gene Wolf.

Present were Commissioners Rick Bauman, Jamee Folk, Mark Pierce, Casey Voigt, and Auditor Carmen Reed. Dan Arens of the Hazen Star was absent. Others present during the meeting were Deputy Auditor Mark Erhardt, Tax Director Jen Neumiller, Treasurer Dawn Grannis, Assistant Highway Superintendent Dennis Olheiser, Highway Department Administrative Assistant Rachel Grimm, Golden Valley City Council Kyle Lukenbach, RDO Equipment Representative Scott Owens, and Butler Machinery Representative Kasey Erickson.

Pledge of allegiance was said.

Voigt moved to approve the amended agenda. Folk seconded. All voted aye. Motion carried.

Folk moved to approve the November 3, 2025 joint meeting minutes as presented.

Pierce seconded. All voted aye. Motion carried.

Bauman moved to approve the November 5, 2025 regular meeting minutes as presented. Voigt seconded. All voted aye. Motion carried.

Folk moved to approve the November 6, 2025 special meeting minutes part one as presented. Bauman seconded. All voted aye. Motion carried.

Folk moved to approve the November 6, 2025 special meeting minutes part two as presented. Voigt seconded. All voted aye. Motion carried.

Pierce moved to approve proceeding forward to complete the land use map update with Moore Engineering's quote of \$2,000. Folk seconded. All voted aye. Motion carried.

Tax Director Jennifer Neumiller informed the Commission that Jesse Schiferl has resigned from the planning and zoning board and his term ends June, 2026.

Golden Valley City Council Member Kyle Lukenbach requested \$17,500 to help build a pavilion at the Golden Valley City Park. Voigt moved to approve \$15,000 from the Parks-In-Lieu fund, paying half now and then the remaining once project is completed. Pierce seconded. All voted aye. Motion carried.

The purchase agreements for the Roughrider RV Park location, 6071 Hwy 200, Beulah from R&R Properties LLP and the J2 Studio renovations fee proposal were discussed. Folk moved to approve both R&R Properties LLP purchase agreements, one for \$101,000 to be paid in December, 2025 and second one for \$499,000 to be paid in February, 2026. Bauman seconded. All voted aye. Motion carried. Bauman moved to approve the J2 Studio Renovation Fee Proposal, which included estimated costs of (1) \$5,950 per hour for Architect, (2) Estimated total of \$500 for printing and office expenses, and (3) \$110 J2 Studio-mileage per trip. Voigt seconded. All voted aye. Motion carried.

Folk moved to approve the October Recorder Revenues of \$7,396.00. Bauman seconded. All voted aye. Motion carried.

The December 3, 2025 regular commission meeting will be held at the County Museum starting at 8:00 a.m.

Voigt moved to approve offering the following foreclosed properties of ZZ14489040006, ZZ14489090508, and ZZ14489200003, back to their respective city of Zap for \$1.00 per

platted parcel and clear the property taxes on them. Pierce seconded. All voted aye. Motion carried.

Recessed at 9:52 a.m.

Reconvened at 10:00 a.m.

Assistant Highway Superintendent Dennis Olheiser and Highway Department Administrative Assistant Rachel Grimm opened the Motor Grader Bids from RDO Equipment and Butler Machinery. Olheiser requested to review the bids. Bauman moved to postpone final bid decision until the next meeting. Voigt seconded. All voted aye. Motion carried.

Voigt moved to approve the Federal Aid Maintenance Certification as presented.

Bauman seconded. All voted aye. Motion carried.

Folk moved to approve the Montana-Dakota Utility Permit #1775 (25) as presented.

Voigt seconded. All voted aye. Motion carried.

Portfolio updates were given.

Folk moved to approve all bills as presented. Voigt seconded. All voted aye. Motion carried. The following bills were approved for payment: AED EVERYWHERE \$128.43; ARMOR INTERACTIVE \$2,606.00; BERG, MICHAEL \$32.20; BLUE 360 MEDIA, LLC \$253.89; BOESHANS, JAYME \$28.00; BRODKORB, VICKIE \$959.04; CHARM-TEX, INC. \$65.40; CITY OF GOLDEN VALLEY \$7,529.75; COMPUTER EXPRESS \$4,787.98; DAKOTA POWER HYDRAULICS \$1,500.72; DEMELLO, ZACHARY \$126.00; DONOVAN & KAFFAR PLLP \$25,036.50; FARMERS UNION OIL CO \$2,787.99; FARMERS UNION OIL CO \$22.10; FITTERER OIL HAZEN LLC \$341.57; FLEMMER, RYAN \$14.00; GIERKE, GARY \$51.80; GRANNIS, DAWN \$30.15; HAZEN MOTOR CO \$63.00; HAZEN STAR \$564.87; HOUSTON ENGINEERING INC \$6,124.50; INFORMATION TECHNOLOGY DEPARTMENT \$6,171.25; JOHNSEN TRAILER SALES, INC. \$422.12; KNUTSON, WANDA \$332.00; LANGUAGE LINE SERVICES \$180.00; LIGNITE TIRE SERVICE \$1,256.00; LUCKYS TOWING AND REPAIR \$650.00; M & B RENTALS LLP \$675.00; MERCER COUNTY HIGHWAY DEPARTMENT \$322.84; MERCER COUNTY TREASURER \$40,591.17; MIDCONTINENT COMMUNICATIONS \$183.17; NAPA \$214.47; ND ASSOCIATION OF COUNTIES \$11,960.00; ND ASSOCIATION OF COUNTIES \$63.00; ND COUNTY COMMISSIONERS ASS'N \$1,725.00; NDAE4-HYW %JILL MURPHY \$100.00; NDEAFCS \$125.00; NDSU AG COMMUNICATION \$80.00; NEUBERGER OIL COMPANY \$2,441.80; North Central International, LLC \$380.11; NORTHWEST TIRE AUTO SERVICE INC. \$1,507.84; OFFICE OF ATTORNEY GENERAL \$206.25; P O S T BOARD \$495.00; PFLIGER, METTA \$1,025.50; PLATINUM MOTOR SPORTS INC \$4,884.00; QUADIENT FINANCE USA, INC. \$2,000.00; ROUGH RIDER INDUSTRIES \$456.32; ROUGHRIDER ELECTRIC COOPERATIVE, INC \$818.19; S & M LAWN SERVICE \$390.00; SAILER, SHANNON \$28.00; SAKAKAWEA MEDICAL CENTER \$852.23; SCHEID, RICHARD \$12.60; SCHLENDER, SCOTT \$25.20; SEIFERT, BRADLEY Q \$297.04; SOUTHWEST WATER AUTHORITY \$57.28; TAYLOR PRINT & VISUAL IMPRESSIONS \$6,250.00; Tyler Business Forms \$990.36; TYLER TECHNOLOGIES \$1,015.00; UNIFORM CENTER \$2,463.89; VERIZON WIRELESS \$492.37; WALD FENCING & SUPPLIES \$57.80; WEST RIVER TELECOMMUNICATIONS \$2,488.43; WESTERN PLAINS PUBLIC HEALTH \$4,592.40. (TOTAL: \$152,332.52)

There being no further business the meeting was adjourned at 10:36 a.m. The next regular meeting is scheduled for Wednesday, December 3, 2025, at 8:00 a.m. in the Mercer County Historical Society Museum, 108 7th ST NE in Beulah, North Dakota. The meetings can be viewed online at www.mercercountynd.com.

Approved: _____

Gene Wolf, Chairman

Attest: _____

Carmen Reed, Auditor